

Portola Valley School District
PTO Budget Meeting
September 20, 2019

Members in attendance: S Trenchard, D Melendez, Sara Atkins, Aimee Blum, JL Carver, K Urbanek

- 1) Call to Order
 - a) The meeting was called to order at 8:08 AM.
 - b) Those in attendance introduced themselves.

- 2) Approval of Minutes
 - a) D Melendez motioned to approve the PTO Meeting Minutes of 5/31/19, with a second by S Trenchard. The motion passed.

- 3) Presentation of PTO Budget (JL Carver)
 - a) In 2018-2019, the net income was ~ \$20k (~\$11k higher than anticipated).
 - b) The PTO bank account has ~\$98k, with \$50k reserved for the rainy day fund, and ~\$18k for operating expenses of the ORM garden, PV Basketball, and CMS after school sports. This leaves ~\$20k for a Teacher Supplies donation.
 - c) In 2019-2020, the PTO is anticipating a net income of ~\$8.5k.
 - d) S Trenchard motioned to approve the 2019-2020 PTO budget, with a second by D Melendez. The motion passed.

- 4) Teacher Funds Allocations
 - a) D Melendez motioned to approve the allocation of \$20,387 to teachers and specialists, with a second by S Atkins. The motion passed.

- 5) Meeting adjourned at 8:58AM.