

**PTO Board Meeting**  
**Wednesday, December 11, 2024**

1. Call to Order **8:49 AM**

a. Attendance

**Attendees: Lynette Hovland, Roberta Zarea, Jennifer Van der Yuen, Anya Kuilinga, Lauren Spector, Jacquelyn Davis, Kate Fenwick, Megan Seidenfeld**

2. Approve October Meeting Minutes - **Approved**

3. Budget Review (Lauren) - **Budget for year has been approved; no changes from budget from last update**

- a. **Teacher allocation is about \$450 per teacher; will be able to cover full amount and plan to spend \$18 to 19 K yearly to be able to do this; paid up front to teachers at beginning of the year**
- b. **Closed donation campaign and did better than expected → \$37,200**
- c. **Directory sales about \$5,000 ; this cost will change next year as cost will no longer be donated by Judy Gilbert**
- d. **Book Fair was a success**
- e. **Thoughts on supplementing fundraising: Restaurant Fundraisers**
  - i. **Amici's earlier this year raised \$300**
- f. **Account balance General \$70,028.47 Orm garden - \$12,014.75 CMS Sports - \$64,826.88**

4. PTO Updates (recent/upcoming happenings, new topics)

a. Ormondale (Anya/Jennifer)

- i. **Holiday cookie buffet upcoming; volunteers engaged; streamlined HRPs with biweekly comms going out**

b. CMS (Jacquelyn)

- i. **Cocoa breakfast; Safeway donuts were approved**
- ii. **Had first two super staff lunches**
- iii. **Had first assembly - Corey the Dribbler**
- iv. **Had first pizza and lemonade lunch**
- v. **Fundraisers: Art to Remember wrapping up soon, pizza fundraisers, See's candy**
- vi. **Sporting events - Warriors game March 8/Giants game in the spring**
- vii. **Staff holiday cookie buffet coming up Monday**
- viii. **Winter concert and art show upcoming**
- ix. **Laura Davidson asked about spearheading a book fair at CMS focusing on middle school book swapping and currently in research phase**
- x. **Wondering if there is another community event similar to back to school picnic (which is PTO funded) that could drum up finances and community involvement in the spring so we have an extra fundraiser especially with ebbs and flows of fundraisers that occur as Fanfare alternates years: proposal of a color run or some type of fun run**

- 1. **Thoughts on color run: messy but fun; idea proposed to end in parking lot so they can get color there and then it can be hosed down in parking lot area**
- 2. **Proposed to happen as a kick off to Family Week in May**

3. Possibility for music and food trucks
  4. Need to check with The Ranch if they can approve us using their space as a part of our loop
  5. Another idea thrown out was outdoor movie night → big money generator
  6. PTO will look into these options further to decide if want to implement another community fundraising event
  7. Family Dance TK -5th Grade- Friday, February 28th is new date
5. Principal & Superintendent Updates
- a. Ormondale (Lynette)
    - i. Holiday concert coming up next Wednesday
    - ii. Spirit week next week, sports, stuffed animal, crazy hair, pajama day → determined by third grade as leaders of the school
    - iii. PTO hot cocoa Friday
    - iv. Ormondale honors and have now implemented star jars → every classroom has a star jar, specialists can award stars and classrooms can get an in class award
    - v. Door decorating contest - buddy classes decorate the door of their buddy class; judging will happen Thursday and Friday with special guests from DO to help judge → kids are so excited because the winning class and their buddy class gets donuts
    - vi. TK and Kinder registration upcoming in January
  - b. CMS (Kristen)
    - i. Movie night is this Friday 4th -8th grade
    - ii. Cooking decorating buddy activity tomorrow for 4th/8th grade
    - iii. Next week is art and band/choir concert (~75 minutes); kids will get to watch assembly of it during the school day
    - iv. Door decorating contests
    - v. Second semester activity planning going on currently
    - vi. Class parties are class specific and will happen next week
    - vii. Half day friday 12/20 and CMS staff party will happen after school, office will be shut down during that time
  - c. Superintendent (Roberta)
    - i. Planning a VTP parent and family night in EPA ; Alphabest will be conducting STEAM activities and dinner; great opportunity to meet with families in their neighborhood
    - ii. Gary Hanning last day of trustee and Janeen Poutre getting sworn in on Thursday
    - iii. Reports from construction bond oversight committee and parcel tax oversight committee are finished, will give report at board meeting
    - iv. Karen Lucian (executive assistant) will retire and board will thank her at meeting
    - v. Sending out student enrollment intention forms after the new year with orientation and tours being offered
6. PTO Key Upcoming Dates (calendar below)
- For clap out we need to be sure to get information out about safety in cars; last year kids were hanging out of

**cars and participating in questionable behavior that could lead to accidents → when you are driving between Orm and CMS you are following the law; once you are in circle of schools you can get out etc; will continue to ponder this and the CMS drive out after their graduation → let's plan to be very strong with safety messaging**

- **Suggestion to streamline the HRP end of year party process and assign dates so there are no overlaps; message from Lynette is that school is not sponsoring that, and it should be no pools and everyone is invited; Anya/Jen will work with Shea, HRP leader, to streamline dates to avoid conflicts**

7. Adjournment. Next Board Meeting is January 24 **Adjourned 9:50 AM**

<b>December</b>	
Through December	Honey Bear Tree, Minted & Art to Remember Fundraisers
Monday, December 16, 2024	Staff Holiday Cookie Buffet both schools
Wednesday, December 18, 2024	ORM Winter Concert 8:45am
Wednesday, December 18, 2024	CMS Art Show (5pm) and Winter Concert (6pm)
Friday, December 20, 2024	Ormondale Honors Hot Cocoa parties
<b>January</b>	
Wednesday, January 22, 2025	CMS PTO Super Staff lunch #3 hosted by grade 6
Friday, January 24, 2025	PTO Board Meeting
Friday, January 24, 2025	CMS PTO Pizza Lunch (or Cocoa Breakfast - TBD)
Wednesday, January 29, 2025	ORM Super Staff Lunch (2nd Grade)
<b>February</b>	
Early Feb	See's Candies Valentines Fundraiser
Wednesday, February 5, 2025	ORM Super Staff Lunch Grab n' Go (TK)
Friday, February 7, 2025	PTO Family Dance (TK-5th)
Wednesday, February 12, 2025	CMS PTO Super Staff lunch #4, hosted by grade 5
Thursday, February 13, 2025	PTO Sponsored Assembly Zuzu African Acrobats
<b>March</b>	
Saturday, March 8, 2025	Warriors game outing and fundraiser
Wednesday, March 12, 2025 OR Friday, March 14 (Pi Day), 2025	CMS PTO Pizza lunch all students
Thursday, March 13, 2024	CMS PTO Sponsored Assembly: Crosspulse
Friday, March 14, 2025	Tentative Viajando (Ormondale)
Week of March 17th	CMS and Ormondale Staff Appreciation Week
Wednesday, March 19, 2025	PTO Board Meeting

<b>April</b>	
Wednesday, April 2, 2025	CMS Super Staff lunch or breakfast #5, hosted by 4th
Thursday, April 17	Bingo Night
<b>May</b>	
Date TBD	Giants game - community outing and fundraiser
Wednesday, May 21, 2025	ORM Super Staff Lunch (Grade 1)
Wednesday, May 21, 2025	CMS Super Staff lunch or breakfast #6, Catered (all school)
Thursday, May 22, 2025	CMS Sports Fair - PTO supports
Friday, May 30, 2025	PTO Board Meeting
Date TBD	CMS Cocoa Breakfast w/grade 3
<b>June</b>	
Tuesday, June 3, 2025	PTO Volunteer Appreciation Event - tentative
Wednesday, June 4, 2025	Ormondale Field Day - PTO supports
Wednesday, June 4, 2025	ORM Super Staff Lunch - Catered
Monday, June 9th, 2025	ORM End of school year pizza lunch
Wednesday, June 11, 2025	ORM 3rd grade drive out, 8th grade graduation