

Portola Valley School District
PTO Executive Board Meeting
December 13, 2019

Members in attendance: S Trenchard, D Melendez, S Atkins, Amy Blume, K Urbanek, JL Carver, C Majjala, R Zarea

Members absent: L Hovland

Others Present:

- 1) Call to Order
 - a) The meeting was called to order at 8:20AM.
 - b) Those in attendance introduced themselves.

- 2) Approval of Minutes
 - a) D Melendez motioned to approve the PTO Meeting Minutes of 9/20/19, with a second by A Blume. The motion passed.

- 3) Financial Update
 - a) JL Carver gave a summary of the 2019-2020 finances to date. So far, the net income is about \$11k (\$3k higher than budget).
 - b) The Turkey Trot was a much smaller event this year (and not intended for income raising).
 - c) The PVSD Staff Welcome Back Lunch was invoiced in October for both this year and last year, but incorrectly invoiced to CMS Back to School Picnic. JL Carver will reach out to the district office to correct.
 - d) The Book Fair income needs to be clarified, and will be split between the ORM and CMS libraries.
 - e) JL Carver will follow up on the ePrep kit grant.

- 4) Principal Updates
 - a) C Majjala noted that the blacktop area is now again usable for the kids. Also, a movie night (for CMS and ORM kids) is tonight. Earlier this month, there was a screening of the movie "Like" for parents and students. She also reported that the teachers were very appreciative of the PTO donation for supplies.

- 5) Superintendent Update
 - a) R Zarea reported that at the Nov 12th meeting, the Board voted to go for a renewal of the parcel tax. The district also held a wildfire preparedness meeting for parents.
 - b) Anne Fazioli-Khiari will be a new board member.

- 6) Past Activities
 - a) Past activities include the Enchanted Garden Dance and the Turkey Trot. The Enchanted Garden Dance raised ~\$2500 but was a lot of work for volunteers. Next year, it was recommended that it be held at Ormondale, for K-5, and be less labor intensive.

- 7) Ongoing Activities
 - a) Ongoing Activities include spirit wear, assemblies, Breakfast Club, Art in Action, Art to Remember, after school sports, PV Basketball, staff birthdays, Hot Lunch/Playground, fundraising, and the PTO Weekly. Of specific note, a donation was received for the Breakfast Club program. There was a hiccup with Art to Remember (the company dropped the ball on the orders, but is currently rushing the job). After the product arrives, PTO will evaluate whether to stay with Art to Remember.

8) Upcoming Activities

- a) Bingo night will be held in April.
- b) The Giants game fundraiser will be held Sunday May 31st.

9) The next PTO meeting has been set for March 6, 8:15AM at Ormondale Room 10.

10) Meeting adjourned at 9:22 AM.